

INTER-OFFICE MEMORANDUM

To : **ALL BOARD OF DIRECTORS AND SENIOR OFFICERS**


Date : **October 1, 2021**

Subject : **Run Down of RELATED PARTY TRANSACTION**

Please be advised that a rundown activity will be conducted by the Training and Development Department aimed at familiarizing all Board of Directors and Senior Officers with the company's RELATED PARTY TRANSACTION CHARTER.

Kindly refer to the attached sheet for the schedule, copy of the manual, and other details, which will be sent to your respective emails together with the zoom link three (3) days before your scheduled activity.


Please be guided accordingly.



Jaime H. Nadal

AVP – Training and Development Dept.

MANILA BANKERS LIFE INSURANCE CORPORATION

NO	NAME	DATE OF ORIENTATION	DATE RECEIVED	SIGNATURE
1	TRANSQUIL GERVACIO S. SALVADOR III	October 7, 2021	October 4, 2021	
2	JOSE ENRIQUE DE LAS PEÑAS	October 7, 2021	October 4, 2021	
3	NOEL A. ARANDILLA	October 7, 2021	October 4, 2021	
4	LOUIS BARTOLOME J. BORJA	October 7, 2021	October 4, 2021	
5	RIZAL ANTONIO D. MERU	October 7, 2021	October 4, 2021	
6	LOUIS MARY L. IWAY	October 7, 2021	October 4, 2021	
7	MANUELITO S. INSO	October 7, 2021	October 4, 2021	
8	JOHANNES B. OLA	October 7, 2021	October 4, 2021	

Received by Admin/Staff